

Post Event Cleaning Checklist

Please assure that the items listed below have been attended to after your function is completed. To return the Clubhouse key and secure the return of your deposit, please call a Clubhouse Committee member to meet you at the clubhouse to check the condition of the facility.

All cleaning supplies can be found in the cabinet under the sink in the kitchen or in the kitchen pantry.

- Garbage cans empty with liners inserted (one in kitchen, one in each bathroom)
- Sinks clean, 2 bathroom, one kitchen
- Toilets cleaned and disinfected
- Bathroom mirrors cleaned
- Floors free of debris and clean
 - Carpet vacuumed
 - Hard floor surfaces swept and mopped as needed
- All horizontal surfaces wiped clean, i.e. tabletops and counter tops
- Furniture in its typical location (see pictures in the side table to your left as you enter the clubhouse)

Thank you for your cooperation in keeping this facility clean and attractive for all of the Lost Forrest Homeowners.